9 October 2009

Dear Parent

I write to inform you that a small number of students in college have head lice. This, unfortunately, is not uncommon in many schools and colleges and infestation from one child to another can only be eradicated if parents co-operate in treating the child quickly.

It would be advisable for parents to check and, should they find that their child has head lice, treatment can be obtained from the local chemist. There is no need to keep your child away from college after administering the treatment.

If I can be of further assistance please do not hesitate to contact me.

Yours sincerely

M Bale
Matron